



Introducing Canvas: for Students

Are you ready for your first class? Use the following checklist to get up to speed in Canvas.

What should I know about Canvas?

- Canvas is the new learning management system at Harvard. It includes new features, including analytics about how students use it.
- Please explore the features and functionality available! We will be asking for student feedback and welcome your questions.

What should I do first?

- Update your profile! Click on your name at the top right corner to edit your global Canvas profile.
- Customize your contact information. Go to **Settings** → **Ways to Contact** to enter custom emails, phone numbers for text updates, or even Facebook accounts! All of your courses will make use of these settings.
- Set up your notification preferences. Go to **Settings** → **Notifications** to customize the frequency of updates you'll receive to each of the above channels. These settings will be applied across all of your courses.

How can I get help?

- Click on **Help** in the top right of any Canvas page and review your options.
- Head to the *Canvas 101 for Students* training course at tlt.harvard.edu/getting-started.
- Contact your local support staff for assistance.